

# BUSINESS MANAGEMENT: ACCOUNTING - DEGREE

Associate of Applied Science Degree Program | mhcc.edu/  
BusinessPrograms (<http://mhcc.edu/BusinessPrograms/>)

## General Business Advising and Information

**Business Department:** 503-491-7515 | Room AC2555  
| [Business.Advising@mhcc.edu](mailto:Business.Advising@mhcc.edu)

## Faculty Adviser

**Amber Lamadrid:** 503-491-7226 | Room AC2663 |  
[Amber.Lamadrid@mhcc.edu](mailto:Amber.Lamadrid@mhcc.edu)

Accounting is the means to measure, process, and share financial information about a business or person. Accountants also: analyze, confirm, and report gains and losses; track assets; and help companies comply with rules, tax laws, and more. All courses (except BA101 Introduction to Business ★) must be completed within 5 years in order to be awarded the degree.

Graduates of MHCC's Business Management: Accounting degree program are well prepared for such positions as:

- Accounting manager
- Full-charge bookkeeper
- Staff accountant
- Accounts payable or accounts receivable manager
- Payroll manager

## Program Outcomes

At the completion of this program, students should be able to:

- Demonstrate a solid understanding of accounting concepts
- Prepare a comprehensive set of financial reports
- Apply experience in computerized commercial accounting package and electronic spreadsheets
- Process payroll and meet legal reporting requirements
- Analyze financial statements and use accounting information to promote profitable and efficient business operations

**For the most part, courses that fulfill general education requirements can be taken in any term. Students should work with the faculty adviser(s) to create a custom academic plan based on course placement levels, career goals, and full time/part time status.**

Admitted students may also log on to Navigate (<https://mhcc.campus.eab.com/home/>) to start the process of building an academic plan based on this major and can notify an adviser for review.

### First Quarter

Fall		Credits
BA101	Introduction to Business ★	4
BA131	Introduction to Business Computing ★	4
BA211	Financial Accounting I ★	4

MTH065 or MTH058	Beginning Algebra II ★ (or higher) or Quantitative Reasoning I	4-6
<b>Credits</b>		<b>16-18</b>

### Second Quarter

#### Winter

BA206	Management Fundamentals ★	4
BA212	Financial Accounting II ★	4
BA240	Nonprofit Financial Management Accounting ★	4
BT210ZEC	Excel - Level III	1
WR121Z	Composition I ★	4

**Credits** 17

### Third Quarter

#### Spring

BA213	Managerial Accounting ★	4
BA224	Human Resource Management ★	3
BA228	Computer Accounting Applications ★	3
BA285	Leadership and Human Relations	3

**Credits** 13

### Fourth Quarter

#### Fall

BA205	Business Communications ★	4
BA220	Tax Accounting ★	3
BA222	Finance	3
HUM202	Ethics in the Workplace ★🌐	3

Health and Physical Education requirement (<https://catalog.mhcc.edu/degree-certificate-requirements/aas/#health>)

**Credits** 16

### Fifth Quarter

#### Winter

BA177	Payroll Accounting and Payroll Tax Filing Requirements ★	3
BA226	Introduction to Business Law ★	4
BUS286	Career Management	4
EC201	Principles of Economics I: Microeconomics ★	4

**Credits** 15

### Sixth Quarter

#### Spring

BA250	Small Business Management ★	4
BA215	Data Analytics for Accounting	3
BA271	Financial Statement Analysis	3
WE280BU_	Cooperative Education Internship	2
Elective (course not already in curriculum with prefix BA, BT, HT, CIS, CS or ISTM, or SSC100)		3-4

**Credits** 15-16

**Total Credits** 92-95

Exploring **accounting** as your major? Learn more with MHCC's Career Coach (<https://mhcc.lightcastcc.com/programs/business-management-accounting-degree/209250/?region=Greater%20Multnomah%20County%20Area&radius=100%20miles>), which covers: skills needed for each

career, wages, employment rates, and live job postings in the Greater Multnomah County Area.

Careers related to accounting:

- Accountants and Auditors (<https://mhcc.lightcastcc.com/careers/accountant-or-auditor/?region=Greater%20Multnomah%20County%20Area&radius=100%20miles>)
- Tax Preparers (<https://mhcc.lightcastcc.com/careers/tax-preparer/?region=Greater%20Multnomah%20County%20Area&radius=100%20miles>)
- Budget Analysts (<https://mhcc.lightcastcc.com/careers/budget-analyst/?region=Greater%20Multnomah%20County%20Area&radius=100%20miles>)
- Bookkeeping, Accounting, and Auditing Clerks (<https://mhcc.lightcastcc.com/careers/bookkeeping-accounting-and-auditing-clerk/?region=Greater%20Multnomah%20County%20Area&radius=100%20miles>)
- Brokerage Clerks (<https://mhcc.lightcastcc.com/careers/brokerage-clerk/?region=Greater%20Multnomah%20County%20Area&radius=100%20miles>)

★ Course offered online

🌐 Cultural Literacy course